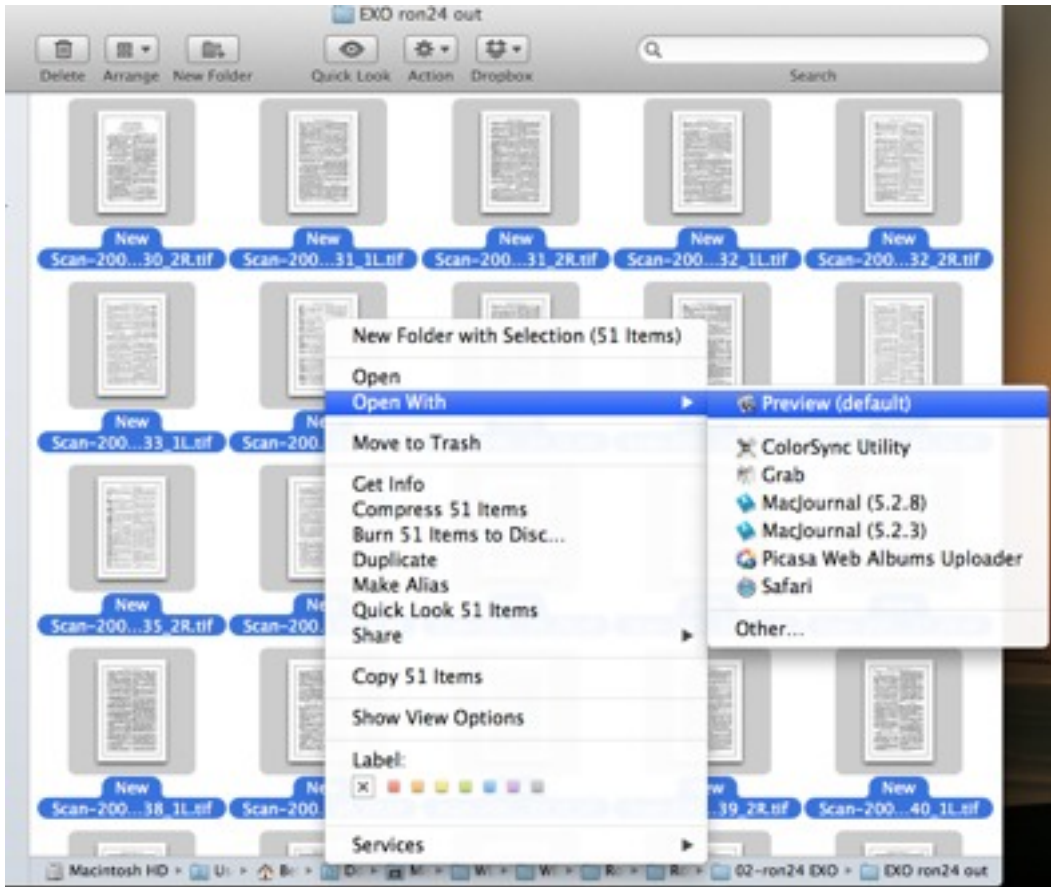


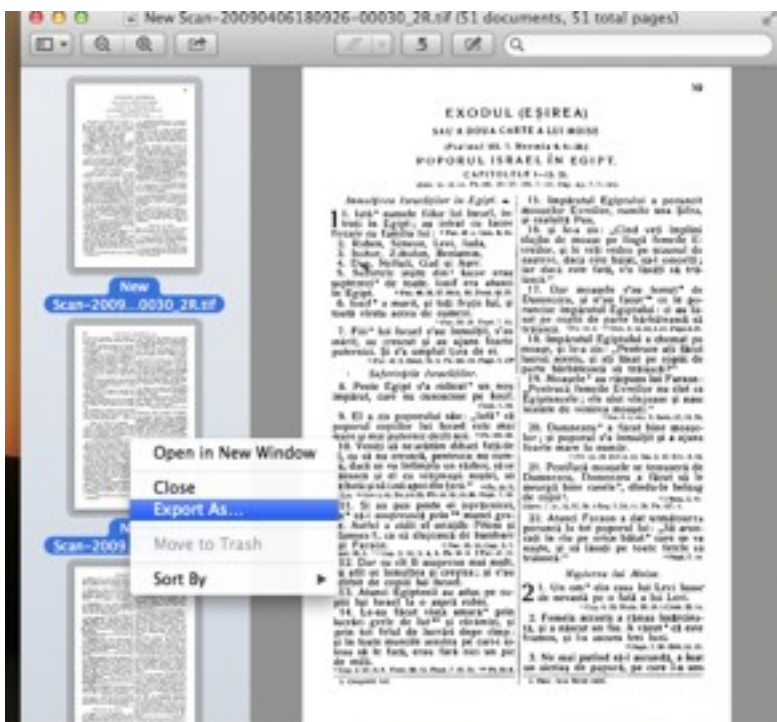
# PDF CREATION FOR WEBBS

## Converting Tiff Image files to PDF

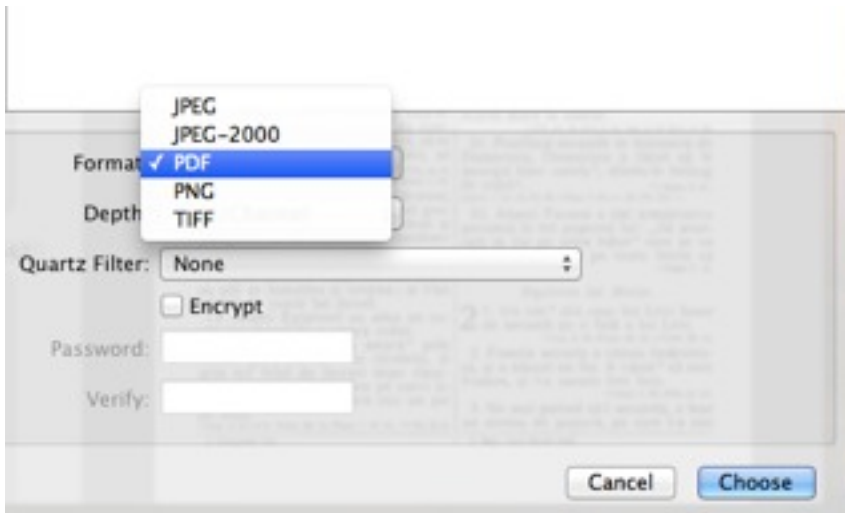
1. Cmd A to highlight all the TIFF files within a folder
2. Right Click and select 'Open With' then Preview



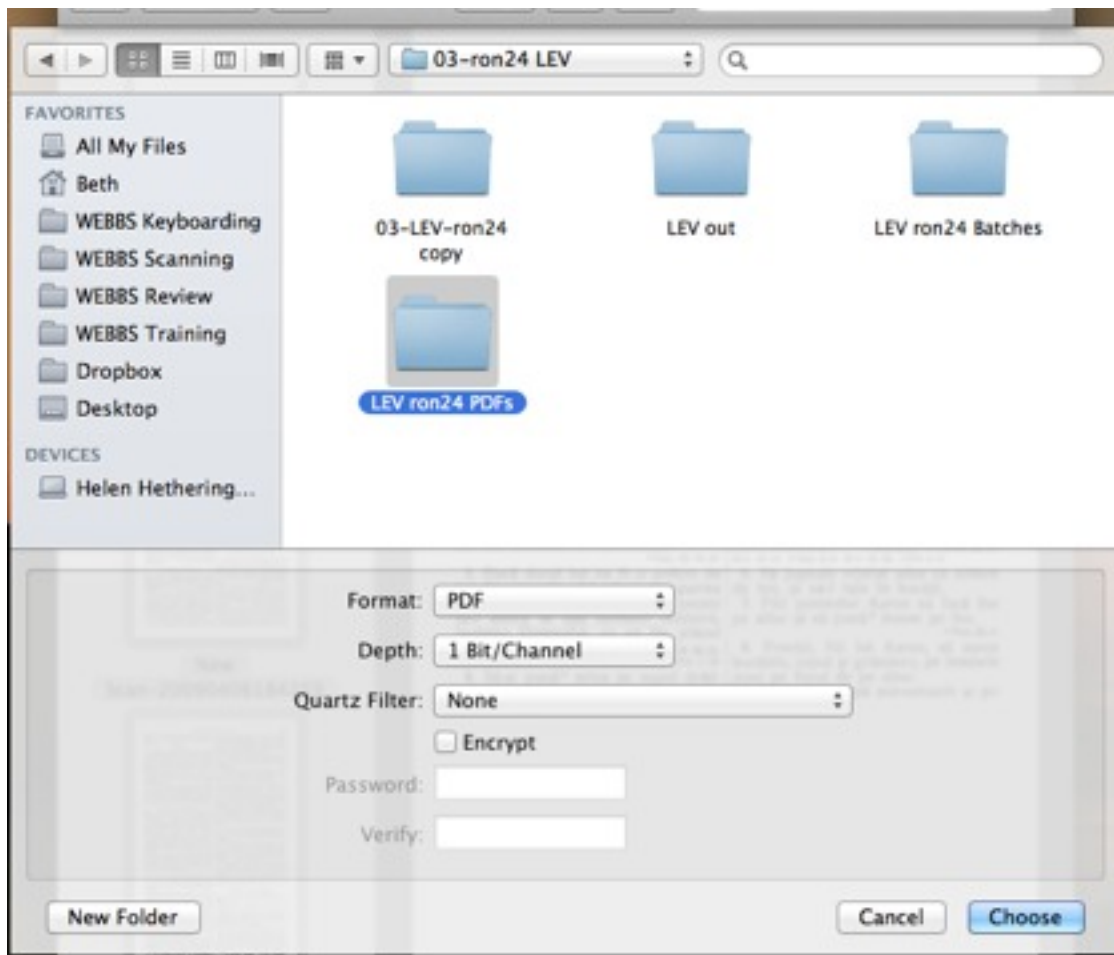
3. When Preview opens Cmd A to highlight all thumbnails in side pane
4. Right click over thumbnails and select Export As



5. Change Format from Tiff to PDF in drop down menu



6. Navigate to the folder you have created to store the PDFs then click on Choose.



7. Close Preview. The PDFs can now be located in the PDF folder